

Ref. Number: 60-HR/2026/35

Date: 22.01.2026

## JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

Position Name	<b>Client Support Officer</b>
No. of Position	1
Worksite / Department	Biomedical Office / Healthcare Solutions
Salary & Benefits	<ul style="list-style-type: none"> <li>Net Salary Range: MVR 12,000 – 13,500</li> <li>Overtime and extra working days allowance</li> <li>Health insurance will be provided after probation</li> <li>Staff Privilege Program</li> </ul>
Job Responsibilities	<ul style="list-style-type: none"> <li>Manage key accounts of healthcare solutions</li> <li>Prepare and provide offers, quotations and proposals based on customer requirements</li> <li>Process order confirmation and arrange deliveries of goods for customer confirmed orders</li> <li>Monitor customer satisfaction and work towards improving relationship</li> <li>Biling of key accounts</li> </ul>
Required Qualifications	<ul style="list-style-type: none"> <li>5 Pass in O Level</li> </ul>
Preferred Requirements	<ul style="list-style-type: none"> <li>Should have knowledge in Microsoft Office Software</li> <li>Basic understanding of sales and commercial processes</li> <li>Strong communication and interpersonal skills</li> <li>Proficient in billing systems and enterprise resource planning (ERP) platforms, with prior experience in SAP considered an advantage</li> </ul>
Deadline	28 <sup>th</sup> January 2026, 1230hrs
How to Apply	<p>Interested candidates please apply online through our job portal  <a href="https://sto.mv/careers">https://sto.mv/careers</a></p> <p>Only shortlisted candidates will be contacted for an interview</p> <p>You can contact us on 3012857</p>