

Number: 60-ADM/2023/267

Date: 22/08/2023

JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

Position Name	Pharmacy Assistant
No. of Position	03
Worksite / Department	Ga.Villigili Pharmacy / Medical Services and Pharmacy Management
Salary & Benefits	<ul style="list-style-type: none"> • Net Salary Range: MVR 9,500 – 10,500 • Overtime and extra working days allowance • Health insurance will be provided after probation • Staff Privilege Program
Job Responsibilities	<ul style="list-style-type: none"> • Greet customers and offer assistance & information • Dispense medicines as prescribed by doctors using correct dosages and material for each individual patient • Instruct patients on how and when to take care of prescribed medicine and inform them about potential side effects taking the medicine • Monitoring inventory issues and managing stock variances • Process POS purchases, collect payments, issue receipts, ensure all prices and quantities are accurate as in the prescription
Required Qualifications	<ul style="list-style-type: none"> • Certificate 04 in Pharmacy OR a higher qualification in Pharmacy
Preferred Requirements	<ul style="list-style-type: none"> • Registered as a pharmacy assistant or pharmacist at Maldives Allied Health Council • Fluent in both English and Dhivehi language • Working knowledge of Microsoft office (word and excel) • Should be able to attend shift duties and be available for on call duties
Deadline	05 th September 2023, 1230hrs
How to Apply	<p>Interested candidates please apply online through our job portal https://sto.mv/Career</p> <p>To Process the application, we require necessary documents</p> <p>You can contact us on 3012785</p>