

Number: 60-ADM/2023/339

Date: 04.12.2023

JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

Position Name	Sales Representative
No. of Position	1
Worksite / Department	STO 134 (L. Fonadhoo Shop)
Salary & Benefits	<ul style="list-style-type: none"> • Net Salary Range: MVR 9,500 to 10,500 • Overtime and extra working days allowance • Health insurance will be provided after probation • Staff Privilege Program
Job Responsibilities	<ul style="list-style-type: none"> • Greet and interact with customers to determine their product requirements • Provide purchasing assistance to customers and guided them to product location • Ensure racks are fully stocked, placed and products are displayed in an effective manner • Process payment transactions and bag customer purchases, promptly and properly • Maintain the inventory by ensuring expiry and damage product and update to Supervisor • Prepare bills and service memo and dispatch items to customers • Sort all goods and stack them appropriately • Conduct stock count and prepare count reports as required
Required Qualifications	<ul style="list-style-type: none"> • 3 Passes in O'Level
Preferred Requirements	<ul style="list-style-type: none"> • Able to work on shift duty

Registration Number: C-186/2001

Deadline	11 th December 2023, 1230hrs
How to Apply	Interested candidates please apply online through our job portal https://sto.mv/Career To process the application, we require necessary documents You can contact us on 3344179