

Number: 60-ADM/2024/13

Date: 18.01.2024

JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

| | |
|-------------------------|---|
| Position Name | Pharmacy Assistant |
| No. of Position | 1 |
| Worksite / Department | Adh. Kunburudhoo pharmacy/ Medical Services and Pharmacy Management |
| Salary & Benefits | <ul style="list-style-type: none">Net Salary Range: MVR 9,500 – 10,500Overtime and extra working days allowanceHealth insurance will be provided after probationStaff Privilege Program |
| Job Responsibilities | <ul style="list-style-type: none">Greeting customers and offering assistance & informationDispensing medicines as prescribed by doctors using correct dosages and material for each individual patientInstruct patients on how and when to take care of prescribed medicine and inform them about potential side effects taking the medicineMonitoring inventory issues and managing stock variancesProcess POS purchases, collect payments, issue receipts, ensure all prices and quantities are accurate as in the prescription |
| Required Qualifications | <ul style="list-style-type: none">Certificate 04 in Pharmacy OR a higher qualification in Pharmacy |
| Preferred Requirements | <ul style="list-style-type: none">Registered as a pharmacy assistant or pharmacist at Maldives Allied Health CouncilFluent in both English and Dhivehi languageWorking knowledge of Microsoft office (word and excel)Should be able to attend shift duties and be available for on call duties |
| Deadline | 23 rd January 2024, 1230hrs |

