

Number: 60-ADM/2024/228

Date: 09/07/2024

JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

Position Name	Maintenance Assistant
No. of Position	1
Worksite / Department	Head Office / Business Research and Property Management
Salary & Benefits	<ul style="list-style-type: none"> • Net Salary Range: MVR 13,000 - 14,500 • Overtime and extra working days allowance • Health insurance will be provided after probation
Job Responsibilities	<ul style="list-style-type: none"> • Perform routine building maintenance duties, including painting, minor electrical repairs, plumbing, carpentry, and heating and ventilation systems maintenance • Completing minor repair work, which includes repairing doors, locks, door frames and handles as well as replacing light bulbs, sockets, switches, and window glass • Performing basic plumbing tasks, which includes unclogging drains as well as fixing leaking faucets and toilets • Maintain cleanliness and safe of tools, machinery and equipment used to perform the job • Maintain inventory of maintenance and report needs to supervisor • Respond to emergency calls for maintenance and repairs • Comply with all safety and health regulations
Required Qualifications	<ul style="list-style-type: none"> • Completed Grade 10 OR Vocational training related to building repair and maintenance • 2 years of experience in building repair and maintenance
Preferred Requirements	<ul style="list-style-type: none"> • Able to work on odd hours • Knowledge of HVAC, plumbing, electrical and carpentry • Ability to stand or walk for extended periods of time
Deadline	15 th July 2024, 1230hrs
How to Apply	<p>Interested candidates please apply online through our job portal https://sto.mv/Career</p> <p>To Process the application, we require necessary documents</p> <p>You can contact us on 3012767</p>