

Ref: 60-ADM/2024/231

Date: 11<sup>th</sup> July 2024

## **INVITATION FOR TENDER**

### **HIRING A PARTY FOR SERVICING AND REFILLING OF FIRE EXTINGUISHERS AT STO PREMISES FOR A PERIOD OF 01 YEAR**

State Trading Organization Plc. (STO) is pleased to offer registered parties in Maldives, the opportunity to submit proposals for servicing and refilling of fire extinguishers at STO premises for a period of 01 year.

#### **1. Scope of Service Required**

1.1 Servicing and refilling of fire extinguishers at STO premises for a period of 01 year.

#### **2. The Eligible Tenderers are limited to:**

- 2.1 Applicants must provide evidence of at least one similar project, demonstrating a minimum of two years of experience in servicing and refilling fire extinguishers within the past five years
- 2.2 Bidders must have MNDF permit for providing fire consultancy services and servicing of fire extinguisher equipment's.

#### **3. Eligibility of the proponent will be validated by:**

- 3.1 MNDF Permit/Certification.
- 3.2 Reference letter/completion certificates or any documentation in the name of Companies/Government Entities/Institutions/Commission etc. (any legal or government entity) for successful completion of at least one similar nature of project involving servicing and refilling of fire extinguishers.

#### **4. Required documents for registration:**

- 4.1 Company certificates (Registration certificate, Memorandum of association, Articles of association, MIRA TAX registration certificate, Business information sheet.
- 4.2 Company shareholder ID cards.
- 4.3 Work completion letters / Reference letters

#### **5. Tendering Process**

**Registration & bid document:** Tenderers can register via email to [tenders@sto.mv](mailto:tenders@sto.mv) along with the company certificates and documents required to verify the eligibility criteria.

**Deadline for registration:** 18<sup>th</sup> July 2024, 11:00hrs

**ONLY Eligible Tenderers can participate in the tender.**

A complete set of Bidding Document in English will be sent via email on, **22<sup>nd</sup> July 2024**, only to the parties who have successfully registered and are eligible under the tender.

**Queries and Replies:** Queries shall be written in English, and shall be sent via email, on or before **23<sup>rd</sup> July 2024, 11:00hrs** to the address specified below. Response to queries will be given on **23<sup>rd</sup> July 2024**, to all those who have successfully registered under this tender.

**Tender submission:** Documents shall be emailed to [tenders@sto.mv](mailto:tenders@sto.mv) [NOT LATER than **28<sup>th</sup> July 2024 at 11:00hrs.**]

Submissions received after deadline will be rejected.

#### **STATE TRADING ORGANIZATION PLC.**

Address: Boduthakurufaanu Magu, Maafannu, Male' 20345, Republic of Maldives  
Telephone: 1422  
Contact person: Ahmed Mayiz  
E-mail Address: [tenders@sto.mv](mailto:tenders@sto.mv)

For further information, please contact STO Plc. on the above address.

**Note:** All timings mentioned are Maldivian timings (GMT+05:00)

**All dates and timings may be subject to change and will be informed via email beforehand.**