

Number: 60-HRD/2025/9

Date: 12.01.2025

JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

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| Position Name | Maintenance Coordinator |
| No. of Position | 1 |
| Worksite / Department | Fuel Terminal / Energy |
| Salary & Benefits | <ul style="list-style-type: none"> • Net Salary Range: Negotiable • Overtime and extra working days allowance • Health insurance will be provided after probation • Staff Privilege Program |
| Job Responsibilities | <ul style="list-style-type: none"> • Implement and monitor preventive, predictive, and corrective maintenance plans for terminal facilities, equipment, and infrastructure • Coordinate daily maintenance activities across mechanical, electrical, and civil teams, ensuring optimal resource allocation • Plan and execute maintenance schedules to minimize downtime and disruptions • Collaborate with operations to prioritize maintenance tasks based on operational demands • Provide leadership to the maintenance team, assigning tasks and monitoring performance • Oversee workshop operations to ensure timely completion of fabrication, repair, and maintenance jobs • Enforce safety protocols, environmental regulations, and industry standards • Maintain detailed maintenance records (equipment history, breakdown analysis, performance metrics) • Provide regular updates to management on progress, resource utilization, and critical issues |

Registration Number: C-186/2001

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| | <ul style="list-style-type: none"> Respond promptly to equipment breakdowns and operational emergencies Manage team schedules, timesheets, overtime, and leaves Complete safety observations and halt unsafe work immediately Work independently or in teams, train apprentices, and assist other trades when required Ensure work is safe, environmentally compliant, and cost-effective Share knowledge to support a high-performing organization |
| Required Qualifications | <ul style="list-style-type: none"> Bachelors in Mechanical Engineering Ability to read and write in English and Dhivehi |
| Preferred Requirements | <ul style="list-style-type: none"> Ability to diagnose equipment malfunctions, identify corrective action, and analyze/document complex inspection and repair information Good knowledge of AutoCAD and MS Projects Ability to read and interpret blueprints and designs Good knowledge of machines and manual tools Good knowledge of MS Office packages |
| Deadline | 18 ^h January 2025, 1230hrs |
| How to Apply | <p>Interested candidates please apply online through our job portal https://sto.mv/Career</p> <p>To process the application, we require necessary documents</p> <p>You can contact us on 3012767</p> |