

Ref. Number: 60-HRD/2025/38

Date: 09.02.2025

JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

Position Name	Stock Officer
No. of Position	1
Worksite / Department	Vehicle Garage / Logistics
Salary & Benefits	<ul style="list-style-type: none"> Net Salary Range: MVR 11,000 – 12,500 Overtime and extra working days allowance Health insurance will be provided after probation Staff Privilege program
Job Responsibilities	<ul style="list-style-type: none"> Ensure the accurate and efficient release of tools and vehicle spare parts Maintain clear and professional communication with supervisors and administrative staff regarding orders Promptly process regional requests while ensuring effective coordination Prepare and submit all required reports and documentation in a timely manner Perform SAP-related tasks as needed Demonstrate a proactive approach and willingness to assist with various administrative tasks
Required Qualifications	<ul style="list-style-type: none"> 5 passes in O Level
Preferred Requirements	<ul style="list-style-type: none"> Experience in a relevant field and should be familiar with Microsoft Office application Knowledge of relevant product Excellent communication and interpersonal skill
Deadline	15 th February 2025, 1230hrs
How to Apply	<p>Interested candidates please apply online through our job portal https://sto.mv/Career</p> <p>To Process the application, we require necessary documents</p> <p>You can contact us on 3012767</p>