

Registration Number: C-186/2001

Ref. Number: 60-HRD/2025/40

Date: 10.02.2025

JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

Position Name	Warehouse Support Officer
No. of Position	1
Worksite / Department	Thilafushi Port / Construction Solutions
Salary & Benefits	<ul style="list-style-type: none"> Net Salary range: 11,000 – 12,500 Overtime and extra working days allowance Health insurance will be provided after probation Staff Privilege program
Job Responsibilities	<ul style="list-style-type: none"> Oversee office operations to ensure efficient service management Prepare vehicle fault reports and coordinate necessary maintenance with the appropriate department Maintain the port asset register and monitor the required service Prepare and update the Humanlot for security duty roster Maintain and update records of ship loading and unloading activities Conduct daily inspections of vehicle entries Perform additional tasks as assigned by the supervisor
Required Qualifications	<ul style="list-style-type: none"> 1 pass in O Level
Preferred requirements	<ul style="list-style-type: none"> Should have knowledge in using Microsoft Office software Willing to work long hours Impeccable multi-tasking and time management skills
Deadline	16 th February 2025, 1230hrs
How to Apply	<p>Interested candidates please apply online through our job portal https://sto.mv/Career</p> <p>To Process the application, we require necessary documents</p> <p>You can contact us on 3012767</p>