

Ref. Number: 60-HRD/2025/152

Date: 14.05.2025

JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

Position Name	Planning Officer
No. of Position	1
Worksite / Department	Peoples Choice Office / General Trading
Salary & Benefits	<ul style="list-style-type: none"> Net Salary Range: MVR 12,000 – 13,000 Overtime and extra working days allowance Health insurance will be provided after probation Staff Privilege Program
Job Responsibilities	<ul style="list-style-type: none"> Gather and organize data from internal systems and external sources Perform exploratory and descriptive analysis to support business needs. Create & present dashboards, reports, and visualizations using tools like Excel, Power BI, Python etc. Work closely with business units, marketing, finance, and operations teams to understand data requirements. Automate recurring reports or processes to improve efficiency. Use statistical methods and basic predictive modelling to support forecasting and optimization efforts. Forecasting and inventory management of General trading Reporting inventory management, including expiries, stock values, slow and non-moving and ageing goods.
Required Qualifications	<ul style="list-style-type: none"> 4 Passes in A Level Certificate level 4 in related field
Preferred Requirements	<ul style="list-style-type: none"> Should have knowledge in using Microsoft Office software Proficiency and experience with data analytical & visualization tools
Deadline	21st May 2025, 1230hrs
How to Apply	<p>Interested candidates please apply online through our job portal https://www.sto.mv/careers Only shortlisted candidates will be contacted for an interview You can contact us on 3012404</p>