

Ref. Number: 60-HRD/2025/207

Date: 15th July 2025

JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

Position Name	Safety Officer
No. of Position	1
Worksite / Department	Fuel Terminal / Energy
Salary & Benefits	<ul style="list-style-type: none"> • Salary Negotiable • Overtime and extra working days allowance • Health insurance will be provided after probation
Job Responsibilities	<ul style="list-style-type: none"> • Preparing, introducing, monitoring concepts, rules, and regulations, governing HSE and fire protection. • Preparation of HSE plans for projects. • Educate, motivate, and train staff and workers in HSE aspects. • Carrying out Job Safety Analysis (JSA) and Risk Assessment and carrying out PTW Monitoring and review. • Preparing preventive measures to avoid the hazards identified in the projects / terminal. • Make Risk assessment of all jobs practicing in the terminal with concerned departments. • Dealing with clients, consultants, and government authorities on HSE related matters. • Safety inspection of the jetties for the condition of the safety equipments including tie rope, bollard fender etc. • Formation of safety committee-site inspection and conducting meeting. • Safety performance evaluation of sub-contractors. • Selection and procurement of personal protective equipments / safety equipments. • Safety budget preparation. • Ensuring Firefighting and First Aid facilities are maintained along with safety documentation. • Conduct fire drills. • Prepare weekly report of unsafe act, unsafe condition & open unsafe condition. • Carrying out safety inspection of work locations, work method, Men, Machinery, Material, Vehicle movement, Tool Tackles, and stores.

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	<ul style="list-style-type: none"> • Creating safety awareness among staff through Toolbox talks, Safety induction / Orientation / PEP TALKS / Safety mass meetings / Job Safety Analysis. • Carrying out safety inspection of work locations, work method, Men, Machinery, Material, Vehicle movement, Tool Tackles, and stores. • Monitor HSE performance of execution heads. • Conduct Safety audit of documents and site safety conditions. • Maintain compliance report of internal audit, client audit, external audit & daily observations. • Demonstrating the ability to work alone or in a team. Ensuring all work is completed in a safe, environmentally compliant, and cost-effective manner. • Sharing knowledge, skills, and expertise to facilitate a high performing organization. • Wear fire retardant clothing and personal protective equipment. • Work at elevated heights, enclosed spaces such as tanks, near large, hot, high-speed machines. • Work around fuel terminal.
Required Qualifications	<ul style="list-style-type: none"> • Diploma certificate in safety management or Fire safety or NEBOSH (National Examination Board in Occupational Safety and Health) • Minimum 2 years of experience as a Safety Officer or similar role in industrial plants • Proficiency in MS Office • Working knowledge of safety management information system and PTW systems
Deadline	22 nd July 2025, 1230hrs
How to Apply	<p>Interested candidates please apply online through our job portal https://www.sto.mv/careers</p> <p>Only shortlisted candidates will be contacted for an interview</p> <ul style="list-style-type: none"> • You can contact us on 3012734